

## West Grey Public Library Board

**Mission Statement: The West Grey Library offers resources and services inclusive for all.**

### Agenda

June 14, 2023, 7pm

1. Introductions
2. Call to order
3. Approval of Agenda

Moved by      and seconded by      THAT the West Grey Library Board approves the agenda.

4. Declaration of Pecuniary Interest or Conflict of Interest
5. Correspondence N/A
6. Adopt previous minutes – May 10, 2023

Moved by      and seconded by      THAT the West Grey Library Board adopt the minutes.

7. Matters arising from the minutes.
  - a. Strategic Plan options
  - b. Update on future expansion of land
  - c. Strategic Service Delivery Review – Stephen Abrams
    - i. Work plan
  - d. Council meeting

    i. Board will present to Council on Tuesday October 3 @ 9am.

8. CEO/Chief Librarian's report

Moved by      and seconded by      THAT the West Grey Library Board accept the Librarian's report.

9. Report from Council members'
10. Other business
  - a. Board update – Board Governance training in Owen Sound
11. Open Discussion (15 min)
12. CEO Performance Evaluation

## West Grey Public Library Board

**Mission Statement: The West Grey Library offers resources and services inclusive for all.**

Moved by and seconded by THAT the West Grey Public Library Board move into closed session at pm to discuss matters about an identifiable individual.

13. CEO salary review – OLS (Ontario Library Service) document provided at previous meeting.
14. Next Meeting – Wednesday September 13, 2023, 7pm at the Ayton Branch
15. Adjournment

## West Grey Public Library Board Minutes

May 10, 2023  
West Grey Public Library – Durham Branch

Present: Malcolm Beddoe, Samantha Mund, Scott Foerster, Geoffrey Shea, Yvonne Pelletier

Absent: Stephen Townsend

### 1. Introductions

### 2. Call to Order

The Chair called the meeting to order at 7:07 pm.

### 3. Agenda

Moved by Samantha Mund and seconded by Scott Foerster THAT the Agenda be approved.

Motion carried.

### 4. Declaration of Interest

It is recorded that there were no declarations of pecuniary or conflict of interest or the general nature thereof.

### 5. Correspondence

None

### 6. Minutes

Moved by Yvonne Pelletier and seconded by Geoffrey Shea THAT the West Grey Public Library Board approve the March 8, 2023, minutes.

Motion carried.

## West Grey Public Library Board Minutes

May 10, 2023  
West Grey Public Library – Durham Branch

### 7. Matters arising from the minutes

a. MoU WGPL and Municipality

**Moved by Scott Foerster and seconded by Samantha Mund that the West Grey Public Library Board approve the MoU as presented.  
Motion carried.**

b. 2023 Budget

**Moved by Yvonne Pelletier and seconded by Samantha Mund that the West Grey Public Library Board approve the 2023 budget as presented.  
Motion carried.**

c. Strategic Plan update

- i. CEO to bring options to June meeting
- ii. CEO to provide online mechanism for choosing date

d. CEO salary survey report

- i. To be discussed at June meeting

e. CEO performance review

- i. To be conducted at June meeting

f. Library events – board volunteers

- i. List of events discussed, to be circulated for Board members to volunteer

### 8. CEO/Chief Librarian's Report

**a. Moved by Yvonne Pelletier and seconded by Geoffrey Shea THAT the West Grey Library Board accept the Librarian's report.  
Motion carried.**

## West Grey Public Library Board Minutes

May 10, 2023  
West Grey Public Library – Durham Branch

### 9. Report from Council members

Brief update with respect to Bruce County bookmobile. Update and request that Library have presence at ArtsFest.

### 10. Other business

#### a. Future expansion of land

brief discussion respecting vacant land north of Durham building

##### i. Councillor Shea to initiate informal enquiry.

#### b. Strategic Service Delivery Review

##### i. Decision: no formal public report

##### ii. Action: CEO to develop schedule/work plan

##### iii. Action: seek inclusion on Council agenda: Sept/Oct

### 11. Open discussion

Items discussed: accreditation process.

### 12. Next Meeting – Wednesday June 14<sup>th</sup>, 7pm – Ayton Branch.

### 13. Adjournment - Motion to adjourn the meeting at 8:30pm by Yvonne Pelletier.

---

Chair:

Date:

Chief Librarian/CEO Report  
June 14, 2023

Child & Youth Summer student has been hired and will begin at the end of June.

Reconciliation Education – each board member has been signed up for the 4 Seasons of Reconciliation professional development course. You should have received an email to register. We have paid for this training, so please take the time to complete it. 7% of their proceeds before tax is donated to a 4 seasons of reconciliation student scholarship through First Nations University of Canada.

We have received \$500 from the International Dyslexia Association for decodable/dyslexia friendly easy readers.

We are having great success with many programs this year. 'Read to a Dog', 'Storytime', 'Storytime at the Park', 'LEGO Club', 'Homeschool Group', and 'Teen Book Reviews' are some of our most popular programs for kids and teens.

This past month I have visited over 175 kids at local schools and groups to raise awareness and excitement about the library and the TD Summer Reading Club! We're looking forward to the TD Summer Reading Club Kick-Off Party, happening on June 17th from 11 to 2. This free community event is happening at the Durham Community Centre parking lot and will feature our annual Touch-A-Truck event, as well as face painting, craft tables, a food truck, and a magic show at 1pm! We've had great success with this event in the past and hope to see many families come and enjoy the day.

Adult Programming has been increasing capacity by taking warm-weather programs out of the Library buildings, and also beyond building open hours.

Our passive programming now includes Herb Club, Take & Make, Take 10 (relaxation kits) and the Cross-Canada Summer READ Trip (in addition to our 2023 Reading Challenge).

Our Elder-in-residence Diane Owen has really stepped up with offers and ideas, and our New to Meditation sessions and Foraging Walk have been very successful.

We are offering a virtual garden show online over the summer. In Communications, we have a summer poster that will be used at the Herb Fair and Artsfest, in addition to our flyers and newsletters.