

## West Grey Public Library Board Minutes

October 12, 2022  
West Grey Public Library

Present: Malcolm Beddoe (Chair), Stephen Townsend (virtual), Elizabeth Murray, Boyde Colwell, Tyler Barlow, Kim Storz, CEO

Absent: Beth Hamilton

### 1. Call to Order

The Chair called the meeting to order at 7:05 pm

### 2. Agenda approved

**Moved by Boyde Colwell and seconded by Liz Murray THAT the Agenda be approved.**

**Motion carried.**

### 3. Declaration of Interest

It is recorded that there were no declarations of pecuniary or conflict of interest or the general nature thereof.

### 4. Correspondence

None

### 5. Consent Agenda

**Moved by Boyde Colwell and seconded by Tyler Barlow THAT the West Grey Public Library Board adopt items A and B on the consent agenda.**

**Motion carried.**

### 6. Librarian's Report

Discussion was held on Stephen Abrams three building block.

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**Moved by Tyler Barlow and seconded by Boyde Colwell THAT the West Grey Public Library Board contacts Stephen Abrams to request a quote to help plan next steps of service review within this budget year.**

**Motion carried.**

**Moved by Tyler Barlow and seconded by Boyde Colwell to accept the Librarians report.**

**Motion carried.**

### **7. Matters arising from the minutes**

Kim and Beth will draft the Board Legacy document for review at the November board meeting. Board members are to send comments to be added to the document.

### **8. Report from Council members'**

Stephen reported that the Council is finishing projects. There will be an opportunity for comment on the Official Plan, 15 December.

### **9. Other business**

The board will consider using reserves to pay for Stephen Abrams.

Stephen commented that Amortization of Capital shows under Expenses in the Auditor's Report so it should also show under the budget.

**Moved by Stephen Townsend and seconded by Boyde Colwell THAT the West Grey Public Library Board accept the Auditor's Report.**

**Motion carried.**

The library will be closed between Christmas and New Year's.  
December 26<sup>th</sup> – December 31<sup>st</sup>.

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**Moved by Tyler Barlow and seconded by Boyde Colwell THAT the West Grey Public Library Board approve the following operation policies:  
OP-02, OP-08, OP-09, OP-12, OP-15, OP-16, OP-18 and OP-26.  
Motion carried.**

**Moved by Tyler Barlow and seconded by Liz Murray THAT the West Grey Public Library Board adopt Municipal Bylaw 56-2022 R-Zone Policy – Respect & Responsibility and D-1.9 Right to Disconnect.  
Motion carried.**

Discussion was held on the 2023 budget.

Kim to prepare a 5-year budget plan showing amount needed each year as per the recommendations in the service review.

Based on the Strategic Service Review just completed, there is a catch up required due to increase in previous years being so low.

### **10. Open discussion**

**11. Next Meeting** – Wednesday November 9<sup>th</sup>, at 7pm, Durham branch.

**12. Adjournment** - Motion to adjourn the meeting at 9:04 pm by Boyde Colwell.

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Chair:

Date: