

West Grey Public Library Board Minutes

September 16, 2020

West Grey Public Library - Durham Branch

Present: Malcolm Beddoe, Stephen Townsend, Les Bridgen, Doug Hutchinson, Michele Humphrey, Beth Hamilton, Elizabeth Murray, Kim Storz, CEO

Regrets: Boyde Colwell

Call to Order

The Chair called the Zoom video conference meeting to order at 1:30 pm

Moved by Elizabeth Murray and seconded by Stephen Townsend it hereby be resolved that the West Grey Public Library Board approve the agenda as amended. Motion carried.

Declaration of Pecuniary interest or Conflict of Interest

It is recorded that there were no declarations of pecuniary or conflict of interest or the general nature thereof.

Delegation NONE

Consent Agenda

- a. Adopt previous minutes– June 17, 2020
- b. Librarian's report – Summer 2020
- c. Statistical report – Summer 2020
- d. Accounts Payable – June to August 2020, A/P Voucher \$17,618.08

Moved by Liz Murray and seconded by Doug Hutchinson it hereby be resolved the West Grey Public Library Board adopt items A and D on the consent agenda as amended. Items B and C to be discussed. Motion carried.

Librarian's Report

Website is being revamped to be AODA compliant at no additional cost.

Discussion of the Service Review was deferred.

Curbside delivery has been 1-2 hours per week at the Elmwood, Neustadt and Ayton branches.

Durham has been open for computer and WiFi usage and in house pick up. Starting September 22nd in house browsing will start. Appointments for computer and Wi-Fi use will be required.

Ayton will open in October for in house browsing.

CEO is developing operational policies regarding COVID-19. Durham branch renovations cost \$4800.

Action: CEO to review Landlord agreement, or if one does not exist an agreement will be pursued with West Grey.

Moved by Doug Hutchinson and seconded by Beth Hamilton that WGPL Board has reviewed and accepted mask wearing requirements in the WGPL branches. Motion carried.

Moved by Stephen Townsend and seconded by Liz Murray that alternative options for access to resources when not wearing a mask, be presented to the public following Public Health Unit protocols and policies.

Motion carried.

- 1) Offer them a mask (will have disposable available)**
- 2) Offer to select books for them and provide curbside**
- 3) Offer a time at the end of the day when they are in the building on their own**

Statistical Report – Members requested that previous year’s social media data be provided in order to determine the effects of Covid-19 on resource use by the public.

Correspondence NONE

Matters arising from minutes

- a) Motion in previous minutes required a seconder. Doug Hutchison seconded the motion.

Report from Council members’

West Grey Council Representatives are working on proposed budgets for fiscal 2021.

New Business

- a. Proposed 2021 budget:

Moved by Beth Hamilton and seconded by Malcolm Beddoe that discussion of the Service Review and Budget 2021 be deferred. Motion carried.

- b. Meeting times/dates Upcoming meetings:

Wednesday October 14 – 7pm via Zoom

Wednesday November 11 – 7pm via Zoom

Wednesday December 9 – 7pm via Zoom

Moved by Beth Hamilton and seconded by Doug Hutchinson that surplus shelving be sold.

Motion carried.

Next Meeting

The next regular meeting of the West Grey Public Library Board will be held via Zoom on October 14, 2020

Adjournment: Motion to adjourn at Beth Hamilton pm moved by 3:20. Motion carried.

Chair

Date