

West Grey Public Library Board Minutes

May 20,2020
Zoom Meeting

Present: Malcolm Beddoe, Michele Humphrey, Stephen Townsend, Les Bridgen, Doug Hutchinson, Boyde Colwell, Elizabeth Murray, Beth Hamilton, Kim Storz, CEO

Regrets: none

Call to Order

The chair called the meeting to order at 1:32 pm

Moved by Beth Hamilton and seconded by Elizabeth Murray THAT it hereby be resolved that the West Grey Public Library Board approve the agenda.

Carried

Declaration of Pecuniary Interest or Conflict of Interest

It is recorded that there were no declarations of pecuniary or conflict of interest or the general nature thereof.

Delegation

Consent Agenda

a. Adopt previous minutes – April 22, 2020

b. Accounts Payable – May 6, 2020 A/P Voucher April \$13,086.40

Recommendation: Be it hereby resolved that the West Grey Public Library Board adopt items A to B on the Consent Agenda

Moved by Doug Hutchinson and seconded by Elizabeth Murray THAT it hereby be resolved that the West Grey Public Library Board adopt items A-B on the consent agenda.

Carried

Librarian's report

- a. Draft phase 1 re-opening – to be tweaked to match what works practically
- b. Draft results of survey- Board reviewed and discussed survey results.

Correspondence if any – no correspondence at this time

Matters arising from minutes - none

Motions

- a) **Moved by Stephen Townsend and seconded by Beth Hamilton THAT the West Grey Public Library re-open under Phase 1 contactless curbside pickup in accordance with Public Health Guidelines.**

Carried.

CEO to rely on guidance from Municipality of West Grey CAO, and West Grey Human Resources Health and Safety policies.

Report from Council members'

Council has been meeting virtually.

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Development is proceeding.
Food trucks are now allowed via by laws.
GBH strong application is available to purchase gift cards for local businesses
Teleconference speakers through Bruce Power
Municipal Clerk is retiring

Other Business

- a. Number of meetings during COVID-19: Meetings will be called by the Chair as needed
- b. Labour/employment relations during COVID-19: reviewed Learn HQ webinar. With curbside opening all staff will be using their hours.
- c. Stephen Abram updates to be forwarded to all Board members.

Open Discussion

AODA compliance – WGPL will update its own website to meet AODA compliance.
Budget changes- COVID 19 expenses were not part of original budget and will be coded separately. Examples are Plexiglas desk shields.
Survey results will be part of service review.
Query regarding contingency for legal expenses. Item was related to discussion of Employment Relations during COVID-19 and Learn HQ webinar.
Service review tenders closed.

Closed Session

Moved by Beth Hamilton and seconded by Doug Hutchinson THAT the West Grey Public Library Board move into closed session at 3:35 p.m.,

Be it resolved that the West Grey Public Library Board, does now go into a closed session.to discuss personnel matters.

Moved by Stephen Townsend and seconded by Beth Hamilton THAT the West Grey Public Library Board hereby returns to open session at 4:00 p.m.

(Chair Malcolm Beddoe confirmed that only closed session items identified were discussed in closed session.)

Next Meeting

The next regular meeting of the West Grey Public Library Board will be held June 17, 2020 at 1:30pm via Zoom

Adjournment

Motion to adjourn by Boyde Colwell. Meeting adjourned at 4 p.m.

Chair

Date