

West Grey Public Library Board Minutes

January 15, 2020
West Grey Municipal Office

Present: Malcolm Beddoe, Stephen Townsend, Les Bridgen, Doug Hutchinson, Boyde Colwell, Beth Hamilton, Elizabeth Murray, Michele Humphrey, Kim Storz, CEO

Regrets: Claudia Mueller

Call to Order

The Chair called the meeting to order at 1:30 pm

**Moved by Liz Murray and seconded by Beth Hamilton it hereby be resolved that the West Grey Public Library Board approve the agenda.
Motion carried.**

Declaration of Pecuniary Interest or Conflict of Interest

It is recorded that there were no declarations of pecuniary or conflict of interest or the general nature thereof.

Delegation

None.

Consent Agenda

- a. Adopt previous minutes– December 20, 2019
- b. Librarian's report – December 2019
- c. Statistical report – December 2019
- d. Accounts Payable – December 2019

Moved by Beth Hamilton and seconded by Doug Hutchinson it hereby be resolved the West Grey Public Library Board adopt items A, C, and D on the consent agenda. Item B to be discussed under new business.

Motion carried.

Correspondence – None.

Matters arising from minutes

- a) Matters arising from the minutes will be dealt within each committee report.

Monitor the progress of the Strategic Plan

- i. Update on the one-page Strategic plan to be done by February

Committee Review and Updates

- a. Policy Committee
 - i. BL - 08 Meals & Mileage

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Moved by Stephen Townsend and seconded by Liz Murray THAT BL-08 be accepted.

Motion defeated.

Motion to change BL-08, as discussed minus the travel rate moved by Stephen Townsend and seconded by Doug Hutchinson.

Motion carried.

Changes to BL-08:

#7. "Up to \$75 per day" added.

#8. Phrase "and excluding family members as care providers" added

#9. Revised to state "A claim form, as set out in Appendix B, must be signed, both by the member making the claim and the treasurer authorizing the claim, before submitting it to staff for processing."

Appendix A revised to state "Up to \$75 per day"

Appendix B to be revised to include mileage rate calculation.

Motion to accept travel rate as set out by CRA annually moved by Michele Humphrey and seconded by Boyde Colwell.

Motion carried.

ii. GOV-08, GOV-10, GOV-11, GOV-12 & GOV-13

Moved by Michele Humphrey and seconded by Stephen Townsend THAT GOV-08 as amended, GOV-10, GOV-11, GOV-12 & GOV13 be approved.

Motion carried.

iii. GOV-09 to be discussed at the February meeting

b. Finance Committee

i. Input on budget presentation (Jan 17th): Kim to provide a brief of budget changes rather than a line by line presentation.

Discussion around the WGPL 2019 highlights to present to West Grey Council.

Discussion around the format of the presentation to West Grey Council.

Report on Board members' advocacy activities

Michele Humphrey and Malcolm Beddoe to attend OLA Super Conference. Liz Murray to attend Bootcamp.

Report from Council members'

Doug Hutchinson- Frazzlefest will take place Family Day weekend. Volunteers needed to attend a booth at the skating rink to promote the library services survey and library services. Malcolm Beddoe, Beth Hamilton and Liz Murray offered their time.

Stephen Townsend- 2022 Durham Homecoming may take place on the long weekend in July 2022. Reminded everyone around participation in the ArtFest.

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Beth Hamilton- Municipality of West Grey has new Facebook and twitter pages.

New Business

Doug Hutchinson forwarded a request from the Priceville Pioneer cemetery to post information to WGPL website under genealogy section.

April 2020 meeting moved to April 22, 2020 with Doug Hutchinson to Chair in Malcolm Beddoe's absence.

Moved by Stephen Townsend and seconded by Liz Murray to accept the Librarian's Report.

Motion carried.

Open Discussion

Next Meeting

The next regular meeting of the West Grey Public Library Board will be held at the Municipal Office in Durham on February 19, 2020 at 1:30PM

Adjournment: Motion to adjourn at 3:30 pm moved by Doug Hutchinson. **Motion carried.**

Chair

Date