

## **West Grey Public Library Board Minutes**

19 February 2020  
West Grey Municipal Office

Present: Malcolm Beddoe, Elizabeth Murray, Doug Hutchinson, Stephen Townsend, Beth Hamilton, Les Bridgen, Kim Storz CEO

Regrets: Claudia Mueller, Michele Humphrey, Boyd Colwell

### **Call to Order**

The Chair called the meeting to order at 1:35 pm

**Moved by Doug Hutchinson and seconded by Stephen Townsend THAT it hereby be resolved that the West Grey Public Library Board approve the agenda.**

**Motion Carried**

### **Declaration of Pecuniary Interest or Conflict of Interest**

It is recorded that there were no declarations of pecuniary or conflict of interest or of the general nature thereof.

### **Declaration**

None

### **Consent Agenda**

- a. Adopt previous minutes — 15 January 2020
- b. Librarian's report — January 2020
- c. Statistical report — January 2020
- d. Accounts payable —December 2019

**Moved by Doug Hutchinson and seconded by Liz Murray THAT it hereby be resolved that the West Grey Public Library Board adopt items A-D on the Consent Agenda.**

**Motion carried**

**Moved by Stephen Townsend and seconded by Les Bridgen that for future agendas, the Librarian's report be removed from the Consent Agenda and be reported separately and that the Statistical Report becomes quarterly rather than monthly.**

**Motion carried**

### **Matters arising from minutes**

- i) Matters arising from the minutes will be dealt with within each committee report.

### **Monitor the progress of the Strategic Plan**

- i) One-page Strategic Plan draft

**Moved by Beth Hamilton and seconded by Les Bridgen THAT the West Grey Library Board approve the one-page Strategic Plan as presented and that the title be changed from Strategic Plan to Strategic Plan Overview.**

**Motion carried**

### **Committee Review and Updates**

- a) Policy Committee
  - i) **GOV-09**

### **Action item**

**To include agreed upon goals based on duties rather than competencies, to have a mid-year brief evaluation on goals, have learning and development plans and self-evaluation, and to adopt the new performance scale, and to review, at a later date, the value of 360 evaluations.**

- b) Finance Committee

Discussion was held regarding 2020 budget presentation to Council. 2020 budget was accepted by Committee of Whole.

### **Report on Board Member Advocacy Activities**

Michele Humphrey attended OLA Super Conference; report attached

Liz Murray attended OLA Bootcamp; report attached

Malcolm Beddoe attended OLA Super Conference and Bootcamp. Encouraged members to consider attendance next year. He expressed the value of the conference and that he believed the West Grey Library is current relative to information put forward at the conference.

### **Report from Council Members**

Doug Hutchinson said that the Durham Artsfest organizing is underway.

Kim added that the Library has already been approached and will be participating again this year.

Stephen Townsend said that the 2022 Durham Homecoming meetings are progressing well with good cooperation between the committee and the Lions Club.

## **New Business**

The 2019 Year in Review was provided for information.

Malcolm Beddoe suggested a secure cabinet to display the Joyce Cunningham Award. Discussion on location to place it followed.

Kim confirmed that 1 March is the closing date for completed surveys.

## **Open discussion (15 minutes)**

### **Next Meeting**

The next regular meeting of the West Grey Public Library Board will be held at the West Grey Municipal office on 18 March 2020 at 1:30 pm.

### **Adjournment**

**Motion to adjourn at 3:50 pm moved by Liz Murray. Motion carried.**

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Chair

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Date