

West Grey Public Library Board Minutes

November 15, 2019

West Grey Public Library — West Grey Municipal Office

Present: Malcolm Beddoe, Elizabeth Murray, Doug Hutchinson, Stephen Townsend, Beth Hamilton, Les Bridgen, Kim Storz, CEO

Regrets: Michele Humphrey, Claudia Mueller, Boyde Colwell

1. Call to Order

The chair called the meeting to order at 10:10 a.m.

2. Approval of Agenda

**Moved by Beth Hamilton and seconded by Malcolm Beddoe THAT it herby be resolved that the West Grey Public Library Board approve the agenda.
Motion carried**

3. Declaration of Pecuniary Interest or Conflict of Interest

It is recorded that there were no declarations of pecuniary or conflict of interest or the general nature thereof.

4. Training

Board reviewed training available at www.librarygovernance.ca

5. Correspondence N/A

6. Consent Agenda

- a. Adopt previous minutes – October 16, 2019
- b. Librarian's report – October 2019
- c. Statistical report – October 2019
- d. Accounts Payable – November 2019

Moved by Stephen Townsend and seconded by Beth Hamilton THAT it hereby be resolved that the West Grey Public Library Board adopt items A-D on the consent agenda.

Motion carried

7. Matters arising from minutes

- a. Advocacy letter
 - o Will be discussed under section 9
- b. Mount Forest/Wellington County library borrowing numbers

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- Kim reported on members borrowing from Mount Forest/Wellington County and Markdale

8. Monitor the progress of the Strategic Plan

Moved by Beth Hamilton and seconded by Stephen Townsend that the Board request that the Director of Finance/Treasurer apply for funding to the Municipal Modernization Programme for \$30,000 to conduct a service review for the West Grey Library.

Motion carried

- Choosing five values was tabled to the next meeting to allow board time to consider and select preferred values.

9. Committee Review and Updates

a. Policy Committee

Tabled to next meeting when Michele is present for questions/comments.

b. Finance Committee

Council looking to implement a 3-year budget, the Board decided to keep the one-year 2020 budget and look at doing a 2-year budget next year.

Moved by Beth Hamilton and seconded by Doug Hutchinson THAT the draft 2020 budget be amended to include the service delivery review of \$30,000.00.

Motion carried

Moved by Stephen Townsend and seconded by Les Bridgen THAT the Board approve the amended 10-year capital as discussed.

Motion carried

2018 reserves were received

10. Report on Board members' advocacy activities

a. Trustee Council report – Michele Humphrey

In Camera was declared to discuss content of the report from the SOLS training session by Michele Humphrey (in absentia)

Moved by Stephen Townsend, seconded by Liz Murray THAT the WGPL Board move to an in-camera discussion at 12:00 pm. Motion carried.

Moved by Beth Hamilton and seconded by Liz Murray THAT the in-camera session end at (12:05). Motion carried.

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Moved by Malcolm Beddoe and Seconded by Liz Murray to rescind the action that a letter to SOLS be sent.

Motion carried

11. Report from Council members'

Municipality of West Grey Vision meetings continue with next meeting at the Elmwood Community Centre 21 November, 7:00 p.m. Three municipal/board members and Liz Murray will attend.

Glenelg Vision meeting follows on 26 November at 7:00 p.m. at Glenelg Hall.

Council is looking to do a review of wage/salaries. This will impact library employees and budget

Tree lighting ceremonies coming up

BIA Family Day now a stat holiday

Durham Homecoming 2022 planning meeting, 27 November at the Legion

12. Other Business

Mileage or honorarium for business outside of board meeting

Moved by Beth Hamilton and seconded by Doug Hutchinson THAT mileage reimbursement to board members volunteering at library events be taken to the Policy Committee for discussion and report back to the Board.

Motion carried

Discussion was held regarding Bill 132 survey from OLA – survey results revealed that 7-8 board meetings annually appears to be most popular.

OLA attendance – let Kim know if you are interested in attending.

13. Open Discussion

Next Meeting

The next regular meeting of the West Grey Public Library Board will be held at the Municipal office on 20 December 2019 at 10:00 a.m.

Adjournment 12:30 pm

Chair

Date