

West Grey Public Library Board Minutes

September 18, 2019

West Grey Public Library - Durham Branch

Present: Malcolm Beddoe, Boyde Colwell, Beth Hamilton, Michele Humphrey, Elizabeth Murray, Claudia Mueller, Doug Hutchinson, Kim Storz, CEO

Regrets:

Guest: Stephen Townsend

Call to Order

The chair called the meeting to order at 7:32pm

Moved by Doug Hutchinson and seconded by Beth Hamilton THAT it hereby be resolved that the West Grey Public Library Board approve the agenda. Carried

Declaration of Pecuniary Interest or Conflict of Interest

It is recorded that there were no declarations of pecuniary or conflict of interest or the general nature thereof.

Training

- a. A discussion on how to do a motion

Delegation

Consent Agenda

- a. Adopt previous minutes – June 19, 2019
- b. Librarian's report – Summer 2019
- c. Statistical report – Summer 2019
- d. Accounts Payable – June - August 2019

Moved by Liz Murray and seconded by Michele Humphrey THAT it hereby be resolved the West Grey Public Library Board adopt items A-D on the consent agenda as amended. Carried

Correspondence if any

- a. FOPL email from Stephen Abram, to be sent to the Board

Matters arising from minutes

- Diversity and Inclusion mandate
 - Change the number of meetings in the mandate that a member can miss
 - Review the timing of the committee during the strategic planning meeting

Moved by Boyd Colwell and seconded by Liz Murray THAT the Diversity and Inclusion mandate be accepted. Carried.

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- Advocacy Letter
 - Discussion held about ILLO and where it stands now
 - Kim Storz to type a paragraph with specifics about the impact at West Grey Library and send to Malcolm Beddoe to be included in the letter
 - Beth Hamilton will send the letter to Malcolm Beddoe, and Malcolm to make final edits and mail to Ministry
 - Malcolm Beddoe to contact SOLS before sending letter to SOLS

Moved by Boyd Colwell and seconded by Michele Humphrey THAT the letter be sent to the Ministry of Tourism, Culture and Sport and to SOLS. Carried. 1 abstain.

- Meeting dates and times
 - The Board will meet the 3rd Friday of the month from 10-12 starting in November. The October meeting will be held Wednesday October 16th at 6pm in Neustadt.
- Mount Forest/Wellington County library borrowing
 - Beth Hamilton to forward letter to Malcolm Beddoe, and Malcolm to make final edits and mail the letter
 - Kim Storz to contact Wellington County to find the number of West Grey residents using their system

Motions

Monitor the progress of the Strategic Plan

Be it resolved that a strategic planning working group be formed and comprised of board chair Malcolm Beddoe, Councillor Stephen Townsend, Library CEO Kim Storz, staff member Kathleen Scott and board member Claudia Mueller. The working group will provide monthly progress updates to the Board and provide a draft strategic plan by the first quarter of 2020.

**Moved by Beth Hamilton, seconded by Boyd Colwell.
Carried**

- Kim Storz to send the Board summary from the strategic planning meeting.

Committee Review and Updates

- a. Policy Committee
 - Kim Storz to send updated policies to the Board electronically.

Moved by Michele Humphrey and seconded by Liz Murray THAT the West Grey Public Library Board accept the following amended policies. Carried

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By-Laws

BL-01; BL-02; BL-03; BL-04; BL-06; BL-07

Policies

FN-01; FN-02; FN-03; FN-04

GOV-01; GOV-02; GOV-03; GOV-04

Report on Board members' advocacy activities

- Liz Murray and Michele Humphrey attended ArtFest
- Liz Murray, Malcolm Beddoe and Beth Hamilton attended the Durham Fall Fair
- Malcolm Beddoe and Claudia Mueller attended the Community Vision session in Neustadt

Report from Council members'

Other Business

2018 Auditors Report

Moved by Michele Humphrey and seconded by Claudia Mueller THAT the West Grey Public Library Board accept the 2018 Auditors Report. Carried.

Lindsey Glazier will not be replaced. Positions she held to be filled: Vice Chair, Policy Committee, Finance Committee and Secretary.

Vice Chair – Doug Hutchinson

Policy Committee – Beth Hamilton

Finance Committee – Michele Humphrey

Secretary – Michele Humphrey/Liz Murray

Board rep to attend SOLS meetings (next meeting Saturday October 26th in Flesherton).

Claudia Mueller

Open Discussion

Next Meeting

The next regular meeting of the West Grey Public Library Board will be held at Neustadt Library Branch on 16th of October at 6pm.

Adjournment

Chair

Date