

# West Grey Public Library Board Minutes

November 21, 2017  
West Grey Public Library – Durham Branch

Present: Tim Dyck, Malcolm Beddoe, Bonnie MacIntyre, Gerri Grant, Rob Thompson, Denise Edwards, Dyan Jones and Rebecca Hergert

Staff: Chief Librarian/CEO, Kim Storz

Secretary: Kathleen Scott

Guest (s): Kerri Mighton  
Kevin Eccles

Regrets: None

## Call to Order

The vice-chair called the meeting to order at 8:30am.

## Agenda

**Moved by: Gerri Grant**

**Seconded by: Bonnie MacIntyre**

**That the agenda of the November 21, 2017 meeting be approved.**

**Carried**

## Declaration of Interest

It is recorded that there were no declarations of pecuniary or conflict of interest or the general nature thereof.

## Delegation

A discussion took place about Library reserves, and development charges.

## Minutes

**Moved by: Gerri Grant**

**Seconded by: Rebecca Hergert**

**That the minutes of October 25, 2017 be approved as amended.**

**Carried**

## Business Arising

No report.

## Board Information Package

The CEO report and statistical reports be received for information.

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### **Accounts Payable**

**Moved by: Gerri Grant**

**Seconded by: Dyan Jones**

**That the invoices, as presented on the Council/Board Report dated November 1, 2017 in the amount of \$11,376.36 (A/P October invoices) be paid.**

**Carried**

### **Correspondence**

No report.

### **Strategic Plan**

No report.

### **Personnel Committee**\_(Gerri and Dyan)

No report.

### **Policy Committee**\_(Denise and Malcolm)

**Motion to approve the following policies with amendments.**

**Privacy Access to Information and Electronic messages under CASL; Security and Emergency Plan; Accessible Customer Service; Information Services; Examination Proctoring.**

**Moved by: Malcolm Beddoe**

**Seconded by: Denise Edwards**

**Carried**

### **Facility Committee** (Malcolm, Rob, Gerri, Dyan)

A discussion took place about possible updates at the Neustadt branch.

A discussion took place regarding paving at the Durham branch, and the cracked window above the front door. The Facility committee will get together early in the New Year.

### **Finance Committee**

Council has requested the Library budget be reduced to a 2% increase.

**A direction was given to CEO, Kim Storz to reduce the Library budget and present it at the December meeting.**

**Moved by: Gerri Grant**

**Seconded by: Dyan Jones**

**Carried**

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## Board Members' Advocacy

Gerri Grant will be attending the Trustee SOLS meeting at the end of November.

Three members of the Board attended the FOL trivia night.

## Other Business and Federation News

A Christmas gathering will be held December 1<sup>st</sup> at the Durham branch; the Board, FOL, volunteers, staff and Council will be invited to attend.

The OLA Super Conference will be holding a training day geared to Board members, it will be held on Saturday February 3<sup>rd</sup>, please let Kim know if you would like to attend.

## Next Meeting

The next regular meeting of the West Grey Public Library Board will be held on Tuesday December 19<sup>th</sup>, at 8:30am, at the West Grey Public Library – Durham Branch.

## Adjournment

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Chair Tim Dyck

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Date