

# West Grey Public Library Board Budget Meeting Minutes

November 18, 2020

West Grey Public Library - Virtual

Present: Malcolm Beddoe, Stephen Townsend, Les Bridgen, Michele Humphrey, Beth Hamilton, Elizabeth Murray, Boyde Colwell, Kim Storz, CEO

Regrets: Doug Hutchinson

## Call to Order

The Chair called the meeting to order at 7:05 pm

**Moved by Elizabeth Murray and seconded by Les Bridgen it hereby be resolved that the West Grey Public Library Board approve the agenda. Motion carried.**

## Declaration of Pecuniary Interest or Conflict of Interest

It is recorded that there were no declarations of pecuniary or conflict of interest or the general nature thereof.

## Discussion:

The WGPL Board discussed the following points regarding the submission of the 2021 WGPL budget to West Grey Council.

- 2021 base budget will be our starting point
- Expense for online newspapers will be added to the budget
- Staffing hours will be increased with one person increasing hours to 35 with benefits
- A grant for hotspots will be submitted in January
- Possible use of modernization dollars for hotspots
- Communication plan will be created around providing service to Elmwood

**Motion for CEO to approach Hanover Public Library regarding membership for West Grey-Elmwood residents for one year moved by Beth Hamilton and seconded by Boyde Colwell. Motion unanimously carried.**

- Board will review Memorandum of Understanding in December
- The pay equity and Service Review recommendations will be part of the budget

**Motion for CEO to include lines for contracted services, as well as recommended additions up to \$7500 to the 2021 budget moved by Stephen Townsend and seconded by Boyde Colwell. Motion carried unanimously.**

**Motion for CEO to present to WGPL Board rationalization for 2021 budget presentation to Council moved by Boyde Colwell and seconded by Stephen Townsend. Motion carried.**

**Other Business:** Ayton branch will be closed for 14 days due to COVID-19 incident in firehall adjacent to library.

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**Next Meeting** The next budget meeting of the West Grey Public Library Board will be held via Zoom on December 9, 2020 at 7 pm

**Adjournment:** Motion to adjourn at 9:00 pm moved by Beth Hamilton

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Chair

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Date