

West Grey Public Library Board Minutes

November 16th 2016
West Grey Public Library – Durham Branch

Present: Tim Dyck, Don Marshall, Bonnie MacIntyre, Dyan Jones, Malcolm Beddoe, Gerri Grant, Denise Edwards

Staff: Chief Librarian/CEO, Kim Priestman

Guest (s):

Regrets:

Call to Order

Meeting called to order at 6pm by Chair, Tim Dyck.

Agenda

Moved by: Gerri Grant

Seconded by: Dyan Jones

That the agenda of the November 16th, 2016 meeting be approved as amended.

Carried

Declaration of Interest

It is recorded that there were no declarations of pecuniary or conflict of interest or the general nature thereof.

Minutes

Moved by: Malcolm Beddoe

Seconded by: Bonnie MacIntyre

That the minutes of September 21, 2016 and October 19, 2016 be adopted.

Carried

Business Arising

Moved by: Denise Edwards

Seconded by: Malcolm Beddoe

That a committee be formed consisting of Bonnie MacIntyre, Kendra Hawley, and Kim Storz will assist the Lions.

Ralph Clark will make an appointment with Kim Storz to discuss local history materials he may have available for the Library.

Dyan Jones will send an advertisement to the Spotlight thanking all the supporters for the assistance of the move.

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Accounts Payable

Moved by: Bonnie MacIntyre
Seconded by: Dyan Jones

That the invoices, as presented on the Council/Board Report dated November 9, 2016 in the amount of \$3,850.50 (A/P October invoices) be paid.

Carried

Correspondence

A confirmation was received that the submission for the Joyce Cunningham Award was received.

Strategic Plan

Library Service Review

A letter will be sent asking Council to meet with the Board to discuss the future of library services.

The Board will have a meeting to discuss the library service.

Board and Council will meet to review and discuss library services.

The Board has asked Kim Storz to present a review of the library service, which will include the vision for 2017 (using Strat Plan) and near future as well as review of usage and circulation statistics.

Meeting will take place Monday December 5th at 8am.

Personnel Committee (Gerri and Dyan)

Policy Committee (Denise and Malcolm)

Facility Committee (Malcolm, Don, Gerri, Dyan)

Mandate:

In accordance with the West Grey Public Library Strategic Plan, the Facilities Committee will conduct bi-annual inspections of its libraries to provide the Library Board updates of the current conditions of all facilities.

Board Members' Advocacy

Dyan Jones, Malcolm Beddoe and Kim Storz were invited to the Meaford Library Board meeting on Wednesday November 16th, to discuss the new Durham branch and the success of the move.

Dyan Jones attended the SOLS Trustee meeting. West Grey Public Library was recognized for all the hard work and accomplishments over the past two years. The next meeting is in April and may be held at the new Durham branch.

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Other Business and Federation News

Malcolm Beddoe noted Elmwood usage was 2.8% and Durham 60% of the overall West Grey Public Library usage stats for October.

The Board would like to develop of Code of Conduct in 2017.

Discussion was held in regards to possibly holding Board meetings in the daytime for the winter season.

The Finance Committee met and the following items are being asked to change:

Deleted Board from all accounts except mileage and membership

Move revenue and building maintenance under West Grey Public Library

Footnotes does not include Elmwood, loss of revenue, and capital budget to include air conditioning and ventilation

Moved by: Malcolm Beddoe

Seconded by: Denise Edwards

Motion to accept the amended draft 2017 budget.

Next Meeting

The next regular meeting of the West Grey Public Library Board will be held on December 21st 2016 at 6pm, at the West Grey Public Library – Durham Branch.

Adjournment

Chair Tim Dyck

Date