

# West Grey Public Library Board Minutes

May 17, 2017

West Grey Public Library – Durham Branch

Present: Tim Dyck, Bonnie MacIntyre, Gerri Grant, Malcolm Beddoe, Rob Thompson, Denise Edwards and Rebecca Hergert

Staff: Chief Librarian/CEO, Kim Storz

Secretary: Kathleen Scott

Guest (s): None

Regrets: None

## Call to Order

Meeting called to order at 6: 00 pm by Chair, Tim Dyck.

## Agenda

Moved by: Malcolm Beddoe.

Seconded by: Gerri Grant.

**That the agenda of the May 17, 2017 meeting be approved.**

**Carried**

## Declaration of Interest

It is recorded that there were no declarations of pecuniary or conflict of interest or the general nature thereof.

## Minutes

Moved by: Bonnie MacIntyre.

Seconded by: Malcolm Beddoe.

**That the minutes of April 19, 2017 be adopted.**

**Carried**

## Business Arising

Library board member Bonnie MacIntyre, CEO Kim Storz and Children's librarian, Kenda Hawley are meeting on Friday May 19 with the Lion's Club to discuss the grand opening that is being held Tuesday June 13, 2017. As soon as information is finalized an email will be sent out to the board members.

The 150<sup>th</sup> new patron registered for a library card this month. The winner was Josh Sherwood. The next milestone will be when we reach another 150 patrons.

CEO Kim Storz reported that she has been keeping track of the temperature and humidity in the Durham branch. Discussion was held around how hot it is inside the building when it isn't even warm outside.

Concern was raised regarding vehicles speeding through the parking lot or driving in the wrong direction and a discussion ensued.

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## Accounts Payable

**Moved by: Gerri Grant.**

**Seconded by: Denise Edwards.**

**Carried**

**That the invoices, as presented on the Council/Board Report dated May 17, 2017 in the amount of \$12,327.75 (A/P April invoices) be paid.**

## Correspondence

Done

## Strategic Plan

Done

## Personnel Committee (Gerri and Dyan)

To meet with CEO Kim Storz in June to do yearly evaluation.

## Policy Committee (Denise and Malcolm)

CEO Kim Storz is currently working on four policies.

## Facility Committee (Malcolm, Rob, Gerri, Dyan)

Will meet two times a year, once in the spring and once in the fall.

## Finance Committee

Budget ideas and considerations will be considered at the meeting in September, which is yet to be determined.

## Board Members' Advocacy

Gerri Grant reported on the Southern Ontario Library Service meeting that was held on Saturday April 29, 2017 at the Durham branch. Twelve members attended. Gerri Grant encouraged members of the board to take LearnHQ Board Development that is offered by the Southern Ontario Library Service.

CEO Kim Storz mentioned that members could help with advocacy by attending Neustadt's 160<sup>th</sup> birthday July 15, and the Durham Fall Fair September 2.

## Other Business and Federation News

Lots of discussion regarding the recognition wall.

**Motion to have the Policy Committee to come up with a recommendation regarding the recognition wall and bring it back to the board with a proposal.**

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**Moved by: Rob Thompson.**

**Seconded by; Rebecca Hergert.**

**Carried**

## **Next Meeting**

The next regular meeting of the West Grey Public Library Board will be held on Wednesday June 21<sup>st</sup> at 6:00 pm, at the West Grey Public Library – Durham Branch.

## **Adjournment**

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Chair   Tim Dyck

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Date