

**Minutes**  
**West Grey Public Library Board**  
Monday Mar 16<sup>th</sup> 2015 at 1:30 pm  
Held at the Durham Library Branch

Board Members: (X = present, A = absent, R = regrets)

Tim Dyck X	Richard Ballenthin X	Don Marshall X	Malcolm Beddoe X
Denise Edwards R	Bonnie MacIntyre X	Dyan Jones X	Gerri Grant R

*Staff:* Chief Librarian/CEO, Kim Priestman

**Call to Order**

Meeting called to order at 1:30 p.m. by Chair, Tim Dyck.

**Agenda**

That the agenda of the meeting March 16<sup>th</sup>, 2015 be approved as amended.

Moved by: Richard Ballenthin

Seconded by: Bonnie MacIntyre

Carried

**Declaration of Interest**

It is recorded that there were no declarations of pecuniary or conflict of interest or the general nature thereof.

**Minutes**

That the minutes of the meeting February 16<sup>th</sup>, 2015 be approved.

Moved by: Malcolm Beddoe

Seconded by: Dyan Jones

Carried

**Business arising from Minutes**

**Board Information Package**

Kim referred to the reports and statistical information included with the minutes. That the reports from the Chief Librarian/CEO, and Child & Youth Librarian, as well as the statistical information be received.

It was suggested a copy of the newsletter be included with the minutes when being sent over to the Municipality.

**Accounts Payable**

That the invoices, as presented on the Council/Board Report dated March 9<sup>th</sup>, 2015 in the amount of \$12,199.08 (A/P Voucher #2 February 2015 invoices) be paid.

Moved by: Richard Ballenthin  
Seconded by: Malcolm Beddoe  
Carried

## **Correspondence**

### **Strategic Plan**

Kim will request a meeting with Cheryl from OMAFRA for May 25<sup>th</sup> and Jun 15<sup>th</sup>.

### **Personnel Committee** (Gerri and Dyan)

Kim updated the Board on hiring for the part time 6 hours position in Ayton. The position will also assist in covering all other branches when required. Hopefully the position will be filled in the beginning of April.

### **Building Committee** (Richard and Gerri)

Richard updated the Board on the progress of the Building Committee. At this time there is still no information from the SVCA and no meeting dates have been set for the Building Committee. Richard will go over the building options at the next meeting.

### **Policy Committee** (Denise and Malcolm)

Kim is working on policies that have been missed and updating all the others, new ones will be done by June 2015. Present policies will be worked on by a schedule. The procedure binder will be done by December 2015.

### **Board Members' Advocacy**

The board signed up to take part in the SGB Youth Literacy Spelling Bee, they came in 2<sup>nd</sup>.

### **New Business and Federation News**

The Board would like to receive a contact list. Kim will send one out and ask each person to confirm the information.

The New Trustee meeting presented by SOLS will be held March 31<sup>st</sup> at the Southgate Library from 1 – 4. Kim, Don, Malcolm, Dyan and Bonnie will attend.

Look to do a Volunteer recognition for staff and volunteers. Possibly April.

Potential grants were discussed, Kim will look into ideas for these.

- Seniors grant is due the end of March, not enough time to submit.
- Eva Lafleur grant for capital projects
- RTO
- Rotary

The board will be holding a presentation for Council tonight. The intention is to educate the Council on the Libraries and who we help and what we do.

The washrooms have been out of service. The pipes froze to the sewer. A plumber was in and was able to get the pipes thawed but within a few days, they froze again. A port a potty was ordered and placed outside at the back of the building. The water pipes then froze. We have placed signs up and brought in some water for drinking and washing hands.

### **Next Meeting**

The next regular meeting of the West Grey Public Library Board will be held on Monday, April 20th, 2015 at 1:30pm at the West Grey Public Library – Durham Branch.

### **Adjournment**

That moved by: Malcolm Beddoe @ 3:20 pm.

Carried.

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Chair Tim Dyck

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Date