

West Grey Public Library Board Minutes

February 21, 2017
West Grey Public Library – Durham Branch

Present: Tim Dyck, Bonnie MacIntyre, Gerri Grant, Malcolm Beddoe, Rob Thompson, Denise Edwards and
Dyan Jones

Staff: Chief Librarian/CEO, Kim Priestman

Guest (s): Don Marshall

Regrets: None

Call to Order

Meeting called to order at 8:30am by Chair, Tim Dyck.

Agenda

Moved by: Malcolm Beddoe

Seconded by: Bonnie MacIntyre

That the agenda of the February 21, 2017 meeting be approved.

Carried

Declaration of Interest

It is recorded that there were no declarations of pecuniary or conflict of interest or the general nature thereof.

Delegation

Don Marshall attended the meeting. Don praised the library board members stating that he really enjoyed working on the library board. He thanked the board for a job well done. He also praised the library staff saying that they are always very welcoming and always have a smile on their face. Don thanked the Friend's of the Library for a job well done. He gave some advice to the board to keep moving forward even if the road is hard.

Minutes

Moved by: Bonnie MacIntyre

Seconded by: Gerri Grant

That the minutes of January 17th, 2017 be adopted.

Carried

Business Arising

Kim Storz spoke with Pastor Hannas (who is on the Elmwood Chamber of Commerce) and let him know that \$25 deposit would remain for the e-readers.

West Grey Public Library Board Minutes

February 21, 2017
West Grey Public Library – Durham Branch

Accounts Payable

Moved by: Dyan Jones
Seconded by: Malcom Beddoe

**That the invoices, as presented on the Council/Board Report dated February 07, 2017 in the amount of \$8,437.38 (A/P December invoices) and \$2,880.62 (A/P January invoices) be paid.
Carried**

Correspondence

A letter from Agnes Rivers-Moore of the Hanover Public Library and the Hanover Library Board was received congratulating the library board on winning the OLBA Joyce Cunningham Award.

Strategic Plan

Malcom Beddoe suggested that the board should start looking to the future (next 2 years) and the next area of effectiveness.

He brought up 5 points of interest;

- 1. Staffing hours and rates (Gerri and Dyan to look into)**
- 2. Coalitions – look outside of library and other organizations (whole board look into)**
- 3. Council /Board Communication (Rob)**
- 4. Policies (Denise and Malcom)**
- 5. Efficiency of meetings (Tim)**

Personnel Committee (Gerri and Dyan)

Policy Committee (Denise and Malcolm)

Facility Committee (Malcolm, Don, Gerri, Dyan)

Board Members' Advocacy

Other Business and Federation News

Tim Dyck had a great experience at OLA. He accepted the Joyce Cunningham award along with Malcom Beddoe. Mayor Eccles was able to attend as well. The official photo will come from OLA.

Rob Thompson asked Council at the committee of the whole meeting to recognize the library board and the award it received.

Malcolm Beddoe went to OLA for 4 days and had brain overload. He talked to a number of people and one of those people was Convergent Library Technologies in Barrie. They provide a novel branch for \$30,000. Libraries are putting these in community centres. It was suggested that they be invited to come for a talk. Their website is www.clibtech.com.

West Grey Public Library Board Minutes

February 21, 2017

West Grey Public Library – Durham Branch

Malcolm Beddoe also reported that what he learned about Professional Development funds. Do staff see P.D.'s as a pressure? Do we have control of our P.D. funds? Do we have enough money in P.D. funds for training? Should it be aligned with the Strategic Plan?

Rob Thompson reported on the signage for the Elmwood Resource Centre in Elmwood. 5 signs have been erected with directional arrows indicating where the Resource Centre is located. The signs should not say library but resource centre, if the Bruce County Public Library complains the signs will have to be changed.

Rob Thompson said a sign would be going up in Ayton for the direction of the library branch there. The sign for Neustadt and Durham require further approvals before being erected.

Tim Dyck asked how the board would like to respond to the report from **Kim Wingrove** for a countywide library system. The board will have to discuss how a county library system would be beneficial or not beneficial and how the board would like to go forward with it. There will be a meeting to discuss a Countywide Library system.

GHLB contacted the Ministry of Culture and Tourism and were told the contract between Grey Highlands Library Board and West Grey Library Board is void. The contract was mailed back, and it should be in the mail within the day or so. By adding the Municipality to the contract, and having Council sign the contract, the contract is void. Rob Thompson will explain to Council.

Lion's update: The Lions Club is waiting on more definite numbers and meet this week. Quotes have been received for shelving and will be sent to the Lions for approval. A picture was passed around to the board of a suggested lion that could be used to paint in the children's area. No price on the mural yet.

Digitization: CEO Kim Storz got permission from Post Media to digitize the Durham Chronicle from 1860-1960. Between a grant and The Friends of the library we have enough money to purchase. The Friends are also donating the money to host the first year of the website, which is \$1500/year. This digitization will make it easy to search from the web for anything in those years. We own the digitization and if we are not able to purchase (in the future) it would not be searchable. \$2500 came from Homecoming. 22 reels of the Durham Chronicle is being digitized as the beginning based on funding, with hopes to expand to other papers in the future.

Rob Thompson mentioned the job fair and wondered if the library would like to put something in. He will be there all day from March 23 12pm-6pm at the Durham Arena. CEO Kim Storz would like to attend.

Next Meeting

The next regular meeting of the West Grey Public Library Board will be held on Tuesday March 21st at 8:30 am, at the West Grey Public Library – Durham Branch.

Adjournment

Chair Tim Dyck

Date