

# West Grey Public Library Board Minutes

February 20, 2019

West Grey Public Library - Durham Branch

Present: Malcolm Beddoe, Boyde Colwell, Lindsey Glazier, Beth Hamilton, Doug Hutchinson, Elizabeth Murray

Staff: Chief Librarian/CEO, Kim Storz

Guest (s):

Regrets: Michele Humphrey, Claudia Mueller

## Call to Order

The chair called the meeting to order at 7:30pm

## Agenda as amended

**Moved by Doug Hutchinson and seconded by Elizabeth Murray to approve the agenda as is.**

**Carried**

## Declaration of Interest

It is recorded that there were no declarations of pecuniary or conflict of interest or the general nature thereof.

**Moved by Lindsey Glazier and seconded by Beth Hamilton THAT it hereby be resolved the West Grey Public Library Board ratify the 2019 proposed budget as agreed upon in an email vote.**

**Carried**

- Add approved changes to budget to January 16<sup>th</sup>, 2019 minutes

## Delegation

### Consent Agenda

- Adopt previous minutes – January 16<sup>th</sup>, 2019
  - Librarian's report – January 2019
  - Statistical report – January 2019
  - Accounts Payable – January 2019
- Missing overall budget page from treasurer. Need 2019 budget approved to get this report
  - e. Correspondence
  - Mayor received email to ask if they library would be interested in contacting the Mount Forest library to see if we can have an agreement. Table discussion.
  - Kim will label items a.- e. to identify each section on consent section in the future

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**Moved by Beth Hamilton and seconded by Boyde Colwell THAT it hereby be resolved the West Grey Public Library Board adopt items A, B and E on the consent agenda and pull C & D.**

**Carried**

Discussion was held on Statistical Report and Accounts Payable.

**Moved by Lindsey Glazier and seconded by Boyde Colwell THAT it hereby be resolved the West Grey Public Library Board adopt items C to D.**

**Carried**

## **Matters arising from minutes**

### **Monitor the progress of the Strategic Plan**

- Meet from 6:30-7:30pm prior to April 17<sup>th</sup> 7:30pm West Grey Public Library Board meeting to discuss Strategic Plan. Board to review and suggest changes

## **Committee Review and Updates**

### **Policy Committee**

**Moved by Lindsey Glazier and seconded by Boyde Colwell THAT it hereby be resolved the West Grey Public Library Board amend bylaw #BL-05 to revise section 5, subsection b. to say may be as follows to allow more flexibility in the agenda, instead of shall be as follows.**

**Carried**

- Malcolm look into Robert's rules for allowing for public questions during meeting
- Table discussion to upload agenda prior to meetings to West Grey Library website

### **Finance Committee**

- Malcolm Beddoe and Kim Storz presented proposed budget at January 21, 2019 Council Meeting

### **Report on Board members' advocacy activities**

- Malcolm Beddoe, Kim Storz, and Lindsey Glazier met with The Durham Art Gallery Discussed partnerships, cross promotion and avoiding duplicating programming
- Malcolm Beddoe and Kim Storz met with CAO of Municipality of West Grey to discuss Municipality wide program, facility sharing and avoiding duplicate programming
- West Grey Library was part of Durham BIA Frazzlefest event

### **Other Business and Federation News**

- Kim attended OLA Super Conference

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- Malcolm Beddoe, Beth Hamilton and Lindsey Glazier attended the OLA Board Bootcamp
- Add discussion portion to agenda after new business

### Next Meeting

The next regular meeting of the West Grey Public Library Board will be held on 27th of March at 7:30pm, at the West Grey Public Library - Durham Branch.

### Adjournment

**Elizabeth Murray moved THAT we adjourn the meeting at 9:16pm**

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Chair

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Date