



West Grey Public Library Board Minutes

February 17, 2016
West Grey Public Library – Durham Branch

Present: Tim Dyck, Don Marshall, Bonnie MacIntyre, Dyan Jones, Denise Edwards, Malcolm Beddoe, Gerri Grant

Staff: Chief Librarian/CEO, Kim Priestman

Guest (s)

Regrets:

Call to Order

Meeting called to order at 6 pm by Chair, Tim Dyck.

Agenda

Moved by: Bonnie MacIntyre
Seconded by: Denise Edwards

**That the agenda of the meeting be approved as amended.
Carried**

Declaration of Interest

It is recorded that there were no declarations of pecuniary or conflict of interest or the general nature thereof.

Minutes

Moved by: Don Marshall
Seconded by: Dyan Jones

**That the amended minutes be adopted.
Carried**

Business arising from Minutes

Kim Storz reported the Elmwood Resource Centre hours were changed in the contract between the Church and the Municipality. The hours will be Tuesday 2 – 7 and Thursday 3 – 7.

Don Marshall updated the Board on the matter of the agreement with the Grey Highlands Library. Council proposes the Board and the Council work together on this agreement.

Motion to agree to the Library Board being part of a joint negotiation committee on the West Grey Public Library and Grey Highlands Public Library agreement.



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Moved by: Dyan Jones
Seconded by: Denise Edwards
Carried

Kim Storz was directed to send an email to Wilda at the Grey Highlands Library and let her know we would be working on the agreement with West Grey Council.

Kim Storz informed the Board that a line item has now been added to the budget for Security.

Kim Storz will work on a key holders policy.

Kim Storz was directed to look into security at Ayton, and review pricing.

Librarian's and Statistical reports

The CEO, Kim Priestman referred to the Chief Librarian/CEO, and Child & Youth Librarian reports and statistical information included with the minutes.

The reports be received for information.
Carried

Accounts Payable

Moved by: Malcolm Beddoe

Seconded by: Dyan Jones

That the invoices, as presented on the Council/Board Report dated February 12, 2016 in the amount of \$1,767.46 (A/P Voucher invoices) be paid.

Carried

Correspondence

A letter was received from the Friends of the Library in regards to book sale procedures.

Tim Dyck received a letter from Shirley Young, inquiring on the status of the Elmwood Resource Centre. Both Tim Dyck and Kim Storz responded to Shirley with an update.

Strategic Plan

After some changes are made to the Strategic Plan, 200 copies will be printed and available at the library branches, Municipality, Facebook and on the website.

Personnel Committee (Gerri and Dyan)



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Kim Storz updated the Board on new staff hires.

Policy Committee (Denise and Malcolm)

Nothing new to report

Facility Committee (Malcolm, Don, Gerri, Dyan)

Don Marshall let the Board know that Council will be discussing the December Board Report at the CoW meeting on Monday February 22, 2016.

Mandate:

In accordance with the West Grey Public Library Strategic Plan, the Facilities Committee will conduct bi-annual inspections of its libraries to provide the Library Board updates of the current condition of all facilities.

Board Members' Advocacy

Don Marshall and Malcolm Beddoe both attended the OLA Super Conference in Toronto at the end of January some of their observations follow:

Don found it interesting that there were 2000 people all interested in library services; the Expo was overwhelming and informative. Don was surprised at the number of booths in the expo on digital books possibly beside publishers. He and Malcolm attended the Board session as well on the Saturday and they saw five presenters in six hours on Board development. A lot of the discussion was on Council and Board relationships.

Malcolm brought back a document on the Relationship between the Public Libraries Act and Municipal Act and its impact on Public Library Boards. Kim will make copies for the Board members.

Malcolm attended a session about Annual Board assessments, is this something the Board would be interested in conducting?

Kim, Don and Malcolm were gathering information on the possibility of digitizing newspapers in 2017.

Other Business and Federation News

Dyan Jones will write a letter and send it out to volunteers, the Friends of the Library, focus group volunteers and invite them to a Volunteer appreciation event.

The opening of the Elmwood Resource Centre will be on Tuesday February 23rd from 2 – 7. Posters will be put in Elmwood, on Facebook and the Website. Tim will contact Don Crosby.



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Now therefore be it resolved that, the Board of the West Grey Library does now go into a closed session at 7:30pm to discuss matters related to a proposed or pending acquisitions or disposition of land by the municipality or local board.

Carried.

Edwards-Beddoe, Be it resolved that, the Board of the West Grey Library hereby returns to Open Session at 8:10 pm.

Carried

(Board Chair Tim Dyck confirmed that only closed sessions items were discussed “In Camera”.)

**Moved by: Bonnie MacIntyre
Seconded by: Denise Edwards
Carried**

Next Meeting

The next regular meeting of the West Grey Public Library Board will be held on Wednesday March 16th at 6pm, at the West Grey Public Library – Durham Branch.

Adjournment

Chair Tim Dyck

Date