

Minutes
West Grey Public Library Board
Monday Feb 16th 2015 at 1:30 pm
Held at the Durham Library Branch

Board Members: (X = present, A = absent, R = regrets)

Tim Dyck X	Richard Ballenthin X	Don Marshall X	Malcolm Beddoe X
Denise Edwards X	Bonnie MacIntyre R	Dyan Jones X	Gerri Grant R

Staff: Chief Librarian/CEO, Kim Priestman

Call to Order

Meeting called to order at 1:30 p.m. by Chair, Tim Dyck.

Agenda

That the agenda of the meeting February 16th, 2015 be approved as amended.

Moved by: Denise Edwards

Seconded by: Malcolm Beddoe

Carried

Declaration of Interest

It is recorded that there were no declarations of pecuniary or conflict of interest or the general nature thereof.

Minutes

That the minutes of the meeting January 19th, 2015 be approved.

Moved by: Richard Ballenthin

Seconded by: Dyan Jones

Carried

Business arising from Minutes

Board Information Package

Kim Priestman referred to the reports and statistical information included with the minutes. That the reports from the Chief Librarian/CEO, and Child & Youth Librarian, as well as the statistical information be received.

It was suggested a copy of the newsletter be included with the minutes when being sent over to the Municipality.

Accounts Payable

That the invoices, as presented on the Council/Board Report dated February 6th, 2015 in the amount of \$8,390.89 (A/P Voucher #11 December 2014 invoices) and \$6,118.09 (A/P Voucher #1 January 2015 invoices) be paid.

Moved by: Malcolm Beddoe
Seconded by: Richard Ballenthin
Carried

Correspondence

- a) A letter was received from SOLS looking for a representative from the board to sit on the Trustee Council.

The purpose of the SOLS Trustee Councils is to provide:

- A communication link between SOLS and boards regarding SOLS services.
- A forum for sharing information and an opportunity to hear how other boards deal with similar issues.
- Suggestions and support for trustee training.
- A pool of trustees from which to elect members to the SOLS board.

Trustee Councils meet twice a year in eight locations. All public library boards are requested to appoint a representative to its area Council. In addition to the representatives, other trustees are welcome and encouraged to attend. However, only the appointed representative is eligible to sit on SOLS' board or vote in such election.

The meetings are a combination of information sharing and updates on various issues of concern to public library trustees, including an update from a representative of OLBA. Training sessions are occasionally included in the meetings.

The board decided to wait and see when the meeting would be held for SOLS and where before committing to attending. The next meeting will be held at the Hanover Library on Saturday April 18th, from 10am to 1pm.

- b) A letter was received from local residents and the United Way "March Together" committee asking if the library could be used as the registration location for the "March Together" walk to hopefully be held in Durham on March 7th, a fundraising event to raise awareness and much needed funds to provide necessary emergency support services for members of our own community.

The board wanted to make sure:

- The necessary insurance was in place (check with the Municipality)
- Confirm with the United Way the hours of the walk and the time needed for the library space.
- Check with the United Way for a copy of an agreement.
- A member of the Board will be in the building during the walk hours before the opening of the library.
 - Tim 9-9:30
 - Richard 9:30-11

The board was agreeable to the use of the library (after checking on the above) for the walk.

A motion to put together an agreement for the United Way "Walk Together", Saturday March 7th to use the library facility.

Moved by: Denise Edwards
Seconded by: Malcolm Beddoe
Carried

A policy will be reviewed and presented to the board on March 16th to assist with future events happening.

Strategic Plan

A meeting will be arranged with Cheryl from OMAFRA in April or beginning of May.

Personnel Committee (Gerri and Dyan)

Building Committee (Richard and Gerri)

Richard updated the Board on the progress of the Building Committee. At this time there is still no information from the SVCA and no meeting dates have been set for the Building Committee.

Policy Committee (Denise and Malcolm)

Board Members' Advocacy

It was suggested the Board advocate to friends and neighbours about the library and to join. Also to advocate at any local groups the Board members attend or belong to. This year the library is working with Words Aloud and the SGB Youth Literacy Spelling Bee.

New Business and Federation News

A property committee was formed. Members are: Richard Ballenthin, Malcolm Beddoe, Don Marshall

Motion to approve the revised budget presented February 16, 2015.

Moved by: Denise Edwards
Seconded by: Malcolm Beddoe
Carried

A discussion was held in regards to Saturday closures on long weekends.

Motion to close Saturday's after the library is closed on a Friday for a stat holiday. (ex. Good Friday).

Moved by: Richard Ballenthin
Seconded by: Dyan Jones
Carried

A discussion was held about community involvement. The Board and CEO would like to work with local community groups and organizations, and to help them advertise their events at the library. Ex. The library was called numerous times and had people stop in asking for more information on Frazzelfast activities, or the events being held at the Rona building and there wasn't any to provide. The library is a place where individuals look for this type of information. The library is able to assist with this as they are open evenings and Saturdays.

Next Meeting

The next regular meeting of the West Grey Public Library Board will be held on Monday, March 16th, 2015 at 1:30pm at the West Grey Public Library – Durham Branch.

Adjournment

That moved by: Malcolm Beddoe @ 3:30 pm.
Carried.

Chair Tim Dyck

Date