

## West Grey Public Library Board Minutes

December 21<sup>st</sup>, 2016  
West Grey Public Library – Durham Branch

Present: Tim Dyck, Don Marshall, Bonnie MacIntyre, Dyan Jones, Denise Edwards

Staff: Chief Librarian/CEO, Kim Priestman

Guest (s):

Regrets: Gerri Grant, Malcolm Beddoe

### **Call to Order**

Meeting called to order at 6pm by Chair, Tim Dyck.

### **Agenda**

Moved by: Bonnie MacIntyre

Seconded by: Denise Edwards

**That the agenda of the December 21<sup>st</sup>, 2016 meeting be approved.**

**Carried**

### **Declaration of Interest**

It is recorded that there were no declarations of pecuniary or conflict of interest or the general nature thereof.

### **Minutes**

Moved by: Don Marshall

Seconded by: Bonnie MacIntyre

**That the minutes of November 16<sup>th</sup>, 2016 be adopted.**

**Carried**

### **Business Arising**

#### **Accounts Payable**

Moved by: Don Marshall

Seconded by: Denise Edwards

**That the invoices, as presented on the Council/Board Report dated December 9, 2016 in the amount of \$11,863.65 (A/P November invoices) be paid.**

**Carried**

### **Correspondence**

A letter was received from the Elmwood Chamber of Commerce in regards to the KOBO readers donated.

Kim Storz will contact the Elmwood Chamber.

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### **Strategic Plan**

Dyan Jones would like the Board to investigate a Green Policy and see if this will work with the Strategic Plan.

West Grey Public Library is hoping to start working with the Community Advisory Group in 2017. More to come on this in the New Year.

West Grey Public Library will also be looking at growing the Outreach program currently in place.

**Personnel Committee**\_(Gerri and Dyan)

**Policy Committee**\_(Denise and Malcolm)

**Facility Committee** (Malcolm, Don, Gerri, Dyan)

Mandate:

In accordance with the West Grey Public Library Strategic Plan, the Facilities Committee will conduct bi-annual inspections of its libraries to provide the Library Board updates of the current conditions of all facilities.

### **Board Members' Advocacy**

#### **Other Business and Federation News**

On Tuesday December 20<sup>th</sup>, the Durham branch closed early due to lack of heat, at the time of closing the temperature in the building was 57. A part was ordered and replaced on Wednesday December 21<sup>st</sup>.

On Thursday December 15<sup>th</sup>, the Elmwood Resource Centre was closed due to weather; Durham and Neustadt remained open until 6pm, as local staff was safe to travel home.

Meeting dates for 2017 will be:

Tuesday January 17<sup>th</sup>, February 21<sup>st</sup>, March 21<sup>st</sup>, at 8:30am

April 19<sup>th</sup>, May 17<sup>th</sup>, June 21<sup>st</sup>, September 20<sup>th</sup>, October 18<sup>th</sup>, November 15<sup>th</sup>, at 6pm.

Tuesday December 19<sup>th</sup> at 8:30am.

Malcolm Beddoe will attend the 2017 OLA Super conference at the beginning of February.

The Board of West Grey Library acknowledges receipt of the resolution # 442-16 regarding the Elmwood Resource Centre from the Council of West Grey.

Don Marshall suggested the budget come in under a 2% increase.

### **Motion to approve the amended draft 2017 budget.**

**Moved by: Bonnie MacIntyre**

**Seconded by: Dyan Jones**

**Carried**

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### **Next Meeting**

The next regular meeting of the West Grey Public Library Board will be held on Tuesday January 17<sup>th</sup> at 8:30 am, at the West Grey Public Library – Durham Branch.

### **Adjournment**

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Chair Tim Dyck

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Date