

Present: Tim Dyck, Don Marshall, Bonnie MacIntyre, Denise Edwards, Malcolm Beddoe, Gerri Grant, Dyan Jones

Staff: Chief Librarian/CEO, Kim Priestman

Guest (s) Mayor Eccles

Regrets:

Call to Order

Meeting called to order at 6pm by Chair, Tim Dyck.

Agenda

Moved by: Gerri Grant

Seconded by: Bonnie MacIntyre

That the agenda of the April 20, 2016 meeting be approved.

Carried

Declaration of Interest

It is recorded that there were no declarations of pecuniary or conflict of interest or the general nature thereof.

Minutes

Moved by: Malcolm Beddoe

Seconded by: Don Marshall

That the amended minutes of March 16, 2016 be adopted as amended.

Carried

Business arising from Minutes

Tim Dyck welcomed Mayor Eccles to the Board meeting. Tim explained the board wanted to have a discussion with Mayor Eccles about communication between Board and Council and what would the proper protocol be for the Library to inform Council of items in need of repair.

Tim referred as well to a letter the Board received from Mayor Eccles on behalf of Council. The letter referred to the Board over stepping its boundaries on telling Council about problems with the Library Buildings, and that the Board should be following proper protocol.

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Tim replied to the letter:

The Board understands the upstairs in the Neustadt Library shouldn't be used.

The Board never intended to say they were experts and the word inspect was taken incorrectly. Maybe the terminology of inspect wasn't correct.

The Board is concerned with the terminology of Tenant, as we don't have a Landlord/Tenant agreement.

Kim Storz mentioned at a Senior Staff meeting she was told the Library should provide a capital list that only includes inside of the Libraries. Ie...desks, shelves, computers etc.

Kim Storz wanted to clarify what is the proper protocol.

Mayor Eccles mentioned the Police Board would bring concerns to the Committee of the Whole for Council to review or during budget deliberations.

Kim then clarified with Mayor Eccles, the protocol would be: for the Board to bring concerns about the Library buildings to the Committee of the Whole or during budget preparations. "Here is what our concerns are, or what we are suggesting" For immediate day-to-day building problems or emergencies, Kim will continue to contact Steve Ayrheart.

Unfortunately when the Board provided a list of concerns for each Library building, Council perceived the information wrong.

Denise Edwards wanted to know how we could make this relationship better? What can we do?

Don Marshall appreciates being on the Library Board and enjoys his experience. Don suggested maybe two Council reps could be appointed to the Library Board, where one stays for a term and the other one rotates every year?

Mayor Eccles mentioned he would be interested in attending a future Ontario Library Association Super Conference.

Mayor Eccles mentioned a new roof has been approved for the Durham Library.

Mayor Eccles mentioned we should be hearing within the next few weeks about a new building for the Durham Library.

Gerri Grant asked if we could get together and do a joint media release about the new building. Mayor Eccles thought this was a good idea.

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Invitations have been handed or sent out for the May 4th 2016 volunteer appreciation event to be held at the Durham Branch.

Tim Dyck updated the Board, that the meeting with the Mayor and CAO to discuss the Grey Highlands Public Library agreement was cancelled.

Kim Storz mentioned the Board Chair from Grey Highlands would be in contact with Tim Dyck. A meeting will be set up between Boards on the Grey Highlands Public Library agreement.

Mayor Eccles updated us on discussions that have taken place between Knox United Church and the Municipality in regards to the Durham Library property. There is a principal agreement and they will be surveying the properties.

The Elmwood Resource Centre was discussed. Kim Storz informed the Board there were 72 visits for the month of March. Of those 72, we know that 26 people are from Bruce County and 10 from West Grey. This is our first full month and we will keep working to build on the materials and usage. We will also try and get more stats for Council on who is using the service.

Librarian's and Statistical reports

The CEO, Kim Storz referred to the Chief Librarian/CEO, and Child & Youth Librarian reports and statistical information included with the minutes.

**The reports be received for information.
Carried**

Accounts Payable

Moved by: Gerri Grant
Seconded by: Malcolm Beddoe

**That the invoices, as presented on the Council/Board Report dated April 15, 2016 in the amount of \$8,512.16 (A/P Voucher #03 invoices) be paid.
Carried**

Correspondence

Anne Warren wrote a letter to the paper and Mayor Eccles and she dropped it off to the Library. Kim Storz brought it to the Board, as it hadn't been in the paper yet. It has now been in the Post. "The letter was in regard to recent review of potential repairs and upgrades to the Library facilities: . "The Library Board was asked to generate a list of priorities on December 14th 2015". "This is a classic case of shooting the messenger" Anne continues to thank the Library Board for their efforts in the Library.

Strategic Plan

Copies of the Strategic Plan will be distributed at the Municipal office. They are now ready at all the Library Branches and on the website.

Personnel Committee (Gerri and Dyan)

Brenda Tessel and Sarah Watts have been hired as the new Branch Librarians for West Grey Library.

Policy Committee (Denise and Malcolm)

Kim Storz informed the Board she is working on Policy OP-07 Computer and Internet Service Policy.

Facility Committee (Malcolm, Don, Gerri, Dyan)

Mandate:

In accordance with the West Grey Public Library Strategic Plan, the Facilities Committee will conduct bi-annual inspections of its libraries to provide the Library Board updates of the current conditions of all facilities.

Board Members' Advocacy

Tim Dyck will be attending the FOL AGM meeting on May 4, 2016.

No one is able to attend the Trustees meeting on April 23rd, 2016.

Other Business and Federation News

Kim Storz let the Board know that there is a new by-law for signs as of September 2015, not allowing any signs to be placed in front of the entrance signs in the Municipality. The FOL found out after placing their book sale sign in front of the entrance signs in March.

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The FOL had a wonderful idea to start a membership drive. The Board thanked the FOL for their enthusiasm.

Where as the Strategic Plan #4 Public Support, embraces building our patron base.

Where as the FOL are keen to support.

Motion to initiate a membership drive and to select a committee to oversee.

Moved by: Malcolm Beddoe

Seconded by: Bonnie MacIntyre

Carried

Many Libraries have begun digitizing their local newspapers in the attempt to preserve history and to allow access to the newspaper over the Internet for local history research.

Kim Storz has been in contact with one vendor at this time, which is willing to pilot an arrangement with West Grey Public Library. Archives of Ontario are looking to partner with organizations to provide material free of charge. The benefit of the microfilm loan from AO is a savings of approximately \$1500. The paper is the Durham Chronicle from 1867-1969 with a few gaps. Permission would need to be granted in order to digitize. The approximate cost \$6800 – 7000. An annual fee of \$1500/year approx.

The Board was concerned about the annual cost and was this really the Library's mandate. The FOL were given \$2500 by the Homecoming Committee to help with digitizing. Kim Storz mentioned maybe a partnership with the Municipality, or another Library in the area, or the Museum would be beneficial. The Board mentioned we could also ask the Grey County Historical Society. Kim was asked to get more information, what other papers are available to be done, other companies who can do this?

Elizabeth Hahn, secretary of the Friends of the Library, wanted to thank the Library and Library Board for their diligence and perseverance, how lucky we are to have you.

Next Meeting

The next regular meeting of the West Grey Public Library Board will be held on May 18, 2016, at the West Grey Public Library – Durham Branch.

Adjournment

Chair Tim Dyck

Date