

## West Grey Public Library Board Minutes

April 19, 2017

West Grey Public Library – Durham Branch

Present: Tim Dyck, Bonnie MacIntyre, Gerri Grant, Malcolm Beddoe, Rob Thompson, Denise Edwards, Dyan Jones, Rebecca Hergert

Staff: Chief Librarian/CEO, Kim Priestman

Guest (s): None

Regrets: None

### Call to Order

Meeting called to order at 6:00 pm by Chair, Tim Dyck.

### Agenda

#### Amended as approved

Moved by: Malcolm Beddoe

Seconded by: Gerri Grant

**That the agenda of the April 19, 2017 meeting be approved.**

**Carried**

### Declaration of Interest

It is recorded that there were no declarations of pecuniary or conflict of interest or the general nature thereof.

### Minutes

Moved by: Bonnie MacIntyre

Seconded by: Denise Edwards

**That the minutes of March 21, 2017 be adopted.**

**Carried**

### Business Arising

Tim Dyck welcomed back Dyan Jones, and a special welcome to Rebecca Hergert, new council rep, to the board. Malcolm Beddoe discussed having a presentation to the board about vending machines. Novelbranch (a vending machine for books), this will be reviewed and discussed at the September board meeting.

Discussion around the Ayton stats that are dropping. CEO and or Kendra Hawley, Children's Librarian, will speak with the Normanby Public School.

**Motion to establish a Marketing and Communications Committee was rescinded.**

**Moved by:** Bonnie MacIntyre

**Seconded:** Malcolm Beddoe

**Carried**

### Accounts Payable

Moved by: Malcolm Beddoe  
Seconded by: Dyan Jones  
Carried

**That the invoices, as presented on the Council/Board Report dated April 19th, 2017 in the amount of \$14,470.16 (A/P March invoices) be paid.**

### Correspondence

None

### Strategic Plan

None

### Personnel Committee\_(Gerri and Dyan)

None

### Policy Committee\_(Denise and Malcolm)

None

### Facility Committee (Malcolm, Rob, Gerri, Dyan)

None

### Board Members' Advocacy

None

### Other Business and Federation News

Kim Storz reported the Durham Branch has been very busy since opening in October 2016. During the month of March the circulation has increased by 36% over March 2016 and visits have increased 30% over March 2016. We had 46 new patron cards in March, which is the same total as the whole first quarter in 2016.

We will celebrate Canada's 150<sup>th</sup> birthday by providing the 150<sup>th</sup> new library cardholder with a prize.

It was discussed we should consider increasing the budget for advertising and professional development for volunteers and outreach.



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The children's shelving will be ready early June and the Grand Opening is tentatively booked for Tuesday June 13<sup>th</sup>, 2017. The Lion's sign is done and is coming Thursday April 20, 2017 to be stored. More details to follow.

The Friends of the Library will be holding an Annual meeting May 3, 2017 at 1pm at the library. Tim, Rob and Rebecca are invited to attend.

Gerri Grant mentioned that the Southern Ontario Library Service would be holding a meeting at the Durham Branch on Saturday April 29 at 10 am till 1:00pm. Dyan Jones will make muffins. Gerri Grant will set up for the meeting and be present at the meeting. Ten to twelve people from SOLS are expected to attend.

### **Motion to appoint Kathleen Scott as secretary effective immediately**

**Moved by: Gerri Grant**

**Seconded by; Bonnie MacIntyre.**

**Carried**

### **Next Meeting**

The next regular meeting of the West Grey Public Library Board will be held on Wednesday May 17<sup>th</sup> at 6:00 pm, at the West Grey Public Library – Durham Branch.

### **Adjournment**

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Chair Tim Dyck

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Date