

## West Grey Public Library Board

**Mission Statement: Our library provides resources and services for life-long learning and the enrichment of educational, social, and cultural experiences of our community.**

This is an online meeting

We are using the ZOOM meeting software

To join the meeting through your computer (or smartphone with the ZOOM app) go to:

Join Zoom Meeting

<https://us02web.zoom.us/j/84214675205?pwd=cIArVEpEcytnQIA2R0VKa2E0MFNrdz09>

If you prefer to phone in and listen live

Dial. +1 647 374 4685 Canada (long distance charges to Toronto may apply)

If prompted, enter the meeting ID: 842 1467 5205 and password: 448834

### **Agenda**

April 22, 2020 at 1:30pm

1. Call to Order
2. Approval of Agenda
3. **Be it resolved** that the Board amend BL-05 Meetings of the Board to allow for electronic participation in both open and closed meetings, and such members shall be counted in determining whether or not a quorum of members is present, in the event of an emergency declaration by Federal, Provincial, Upper and/or Lower Tier.  
**Moved by Malcolm Beddoe and seconded by**
4. Declaration of Pecuniary Interest or Conflict of Interest
5. Consent Agenda
  - a. Adopt previous minutes – February 19, 2020
  - b. Accounts Payable – Jan, Feb and MarchRecommendation: Be it hereby resolved that the West Grey Public Library Board adopt items A to B on the consent agenda.
6. Librarian's report
7. Matters arising from the minutes
8. Motions
  - a. Ratify motion from the March 24, 2020 email stating THAT West Grey Library staff should be paid their due salary regardless of whether they are working at the libraries or at home until further notice.

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**Moved by Malcolm Beddoe and seconded by**

- b. Ratify motion from the March 24, 2020 email stating THAT West Grey Library will increase the office space in the Durham branch with the use of Library Board reserves up to \$4,000 and that the Library Board Council reps will report to Council regarding this.

**Moved by Malcolm Beddoe and seconded by**

- c. **Moved by and seconded by THAT GOV-09 Evaluation of the CEO by approved.**

9. 2020 Budget

- a. **Moved by and seconded by THAT the revised 2020 budget be approved.**

10. Open Discussion (15 min)

11. Next Meeting

Zoom Meeting Participant Functions:

Using a computer

1. Click on the icon labelled participants on the Zoom Menu Bar. (If you don't see the menu bar move your mouse slightly, and the bar will appear).
2. The white participants box that appears after you do Step 1 has a raise hand command at the bottom, just click that to raise your hand.
3. When prompted, click raise hand if you have a question or comment.
4. Lower it by clicking the same button, now labelled lower hand.

Using a tablet or cellphone app

1. Click participants.
2. Choose more at the bottom of the participants' screen.
3. Choose raise hand.
4. The hand icon will turn blue, and the text below it will switch to say lower hand while your hand is raised.

Using telephone

1. To join a meeting via telephone, dial: 1-647-558-0588 and enter the meeting ID provided (long-distance charges to Toronto may apply). Press \*9 to raise your hand.